

Sunset Lakes Elementary School  
SAC/SAF Joint Meeting Minutes - April 23, 2025

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**Attendance:**

Kaitlyn Docekal  
Janice Goulette  
Jennifer Alberti  
Alyssa Francois  
Don Gilbert  
Aixa Hurst  
Catalina Leon-  
Schmid  
Peggy Pacheco  
Miranda Randle

**Call to Order:**

A meeting of the \_\_\_ Sunset Lakes Elementary School Advisory Council was held in Room 132 on April 23, 2025. Co-Chair Kaitlyn Docekal called the meeting to order at 2:20 PM. Peggy Pacheco will record minutes for this meeting.

**Minutes (SAC):**

The SAC February minutes were approved by Alyssa Francois and seconded by Miranda Randle.  
The SAC March minutes were approved by Peggy Pacheco and seconded by Catalina Schmid-Leon.

**Minutes (SAF):**

The SAF February minutes were approved by Jennifer Alberti and seconded by Kaitlyn Docekal.  
There were no SAF meetings in March, therefore we do not have March SAF Minutes to approve.

**Principal's Report-** Janice Goulette

1. Sunset Lakes recently hired a bookkeeper for our school. The goal of the bookkeeper is to continue to provide exceptional customer service for all stakeholders.
2. The school has been working on the budget for the next school year. The budget presentation should be ready to be presented in early May to mid-May.
3. Testing this school year is scheduled for a bit later this year. As a school we have decided to have students test with a familiar face.
4. Afterschool camp has wrapped up. We are hopeful that the camp has been able to show great results going into our STAR and FAST Assessments.

**SESIR Report** – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there have been zero incidents for our school SESIR Report for the 2024-25 school year.

**Info/Update from South Area Advisory Council-** Catalina Schmid-Leon

1. The student performance report for PM3 has shown great growth. There is a projected increase from 52% to 65% by the 26-27 school year and regarding Grade 9 proficiency it is projected to be from 53% to 63%.
2. The district has been showing improvement in scores over the past few years. The south region has been leading with test scores. There is a gap that has been showing in ELA regarding race and ethnicity.
3. Graduation rates in BCPS are higher than students in charter schools.
4. School Choice Window is from April 7-August.
5. Methods of communication regarding the school board is through various meetings, data, and surveys.

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6. The new reconfiguration of schools is as follows: Pines Middle 6-12, Silver Shores-STEM Academy K-8, Coconut Creek K-8, Coral Cove K-8.

**School Improvement Plan- Update—** Kaitlyn Docekal

1. Currently on target to meet SIP goals for this school year.
2. Support staff worked to identify students and updating intervention groups to ensure that we are meeting those student's needs.
3. Teachers have remediation plans in place, so that target interventions are being implemented.

**PTSA Update & Other Volunteer News-** Catalina Schmid-Leon

1. Book Fair and Multicultural night was very successful, the event was busy and students had a great time.
2. Papa John's Fundraiser is currently going on.

**Accountability Funds –** Jennifer Alberti

1. Accountability Funds total \$0
  - a. SAC voted unanimously at the January SAC meeting for accountability funds to be able to fund our afterschool camps.
  - b. At this time, our balance will remain at \$0.

**Next Meeting Date & Time:**

The next meeting will be held on May 28, 2025 at 2:15 PM in the Room 132

**Meeting Adjournment:**

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:35PM. Motion carried unanimously.  
Submitted by, Peggy Pacheco Approval Date: DRAFT